Terms of delivery and packaging 2025

- **Goods receiving times/unloading times:**

  Monday to Thursday: 07:00 am to 04:00 pm
  Friday: 07:00 am to 11:30 am

  In the time 09:00 to 09:20 am and from 12:20 to 13:00 pm incoming deliveries cannot be unloaded and, therefore, the access into the factory premises is not allowed.

  Incoming deliveries outside these unloading times and extra tours are subject to a notification and a permission.

- **Diverse works and drives:**

  Any access and stopover are only allowed in the area of the receiving department and the shipping department.

  The traffic regulations are applying on the factory premises:
  - Allowed limit speed of 10 kilometers per hour.
  - During a stopover on the factory premises the instructions given by the responsible staff have to be followed.
  - All impending activities and works have to be executed in consideration of the accident prevention regulations.
  - The car driver of the forwarding company is responsible for the security of loads which have to be carried out according to the legal regulations.

- **Packaging/transport equipment:**

  This refers to euro-pallets, lattice boxes and non-returnable pallets.
  It is important to consider that there is no overhang of the items/goods on the packaging.
  The exchange of the euro-pallets and lattice boxes have to take place during the delivery/collection.

- **Basic principles:**

  All packing pieces to be delivered have to be provided with a visible packing slip.
  Loose items have to be safety fixed on the pallets in order to avoid any endangering during the unloading.
  We generally recommend utilizing safe and expedient packing materials which are firmly fixed.

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